

# Data Retention Policy

## SaaS Solution

### Retention

- Any of the following test data older than thirty (30) days will be removed periodically:
  - Test videos;
  - Test log data; and
  - Test data, but not test result metadata (pass/fail/time of execution, person who executed), will be removed for test executions older than thirty (30) days.
  - Some test data will be maintained longer if needed for accurate and successful executions (modeled data, certain previous run data, and data used within integrations)

**NOTE:** *Export Test Actions (PDF) report may be downloaded by customer in order to archive data prior to deletion as described above,*

### Backups

- Functionize stores historical test result data in google cloud buckets relying on their [object durability claims](#) using the Standard Storage Class with Multi-Region Availability
- Database backup are retained for 100 days
  - Full Backups are taken every twenty four (24) hours with hourly incremental backups

### Evaluations, POCs or Trials

- For customers using an evaluation version of the Functionize Solution or using the commercial version of the Functionize Solution for a limited period of time as a trial or Proof of Concept for no fee, all data uploaded or stored will be deleted permanently and the account deactivated at the end of the evaluation period unless the customer has transitioned to and ordered the full commercial version of the Functionize Solution before expiration of the evaluation period.

### Post-Termination Contract Retention

- Functionize will continue to retain test data in a customer's account for **thirty (30) days** after their subscription term has expired to allow the customer to place a new order to extend their subscription term.
- Backups will remain in a customer's account for **thirty (30) days** after the their subscription term has expired